

Meeting of Patron's Representatives
Northridge House, Blackrock October 2019 @ 7.30 pm

Dan Leo – 086-8162370 Tea /Coffee available from 7pm www.educloyne@gmail.com

Opening Prayer: As the term of office of the current Boards of Management comes to an end, we thank you Lord for the privilege of having being involved in the important work of managing our Catholic schools.

Guide us, help us to understand and to follow the process involved in the establishment of the new boards, which will assume office on 1st December and continue to govern our schools over the next four years.

We pray for all members of the current Boards of Management and for those who will continue the work of managing our schools.

We remember those members who have retired from our Boards and we remember also those members who have gone to their reward – may they rest in peace.

Lord hear our prayer. Lord graciously hear us.

Agenda:

Welcome – Register - Apologies

On behalf of the Patron I would like to thank all the outgoing members of our BOMs for their contribution to the management of our schools. The time, energy, expertise, skills, dedication, & commitment is very much appreciated.

New Boards of Management

- Circular 57/2019
- Governance Manual for Primary Schools 2019 -2023 10 copies will issue to schools
- Draw attention to
 - CPSMA Newsletter **No. 56 October 2019**
 - Procedure for Election and Nomination of Members of Boards of Management
 - CPSMA Newsletter **No. 40 December 2016**
 - Parental Status & Access to School Communications
 - CPSMA **Template letters to parents** –excellent resource whichever option is chosen
- **Discussion around the two options** available for selection of parent nominees and related CPSMA Templates
- **Questions/discussion around the process of establishing the new Boards of Management.**
- **Form to be returned by Patron's Representative to Patron** – This form will be available for downloading on cpsmacloyne.com website under New Boards.
Please complete, sign and return this form to the Cloyne Diocesan Centre, Cobh, Co Cork before 15th November.
- **Form 1** pg. 66 **Form 2** pg. 67

Letter sent by Patron to Parish Priests –

- Informing them that the current Chairpersons are being appointed as **Patron Representatives** to constitute the new Boards
- Seeking names for Patron Nominees – **existing nominees eligible for reselection**
- Encouraging support for his representatives in this work

Letter sent by Patron to Current Chairpersons

- Appointing them as **Patron Representatives** to initiate and to execute the procedures for selection of Parents/Teachers/Community Nominees to the Board i.e. establishing the new BoM
- Consult the local Parish Priest for the names of the Patron's Nominees
- Reminding them that each Board Member should sign the **Declaration of Membership- Form 2** at or before first meeting of the Board, which must be held within one calendar month of the date of recognition of the Board by the Minister

Patron formally appoints the Boards of Management. Patron also appoints the Chairpersons and notifies the Department of Education & Skills using Form 1.

Training for new Chairpersons: Week beginning 18th November

Board of Management Training – ASAP after establishment of the Boards

Motions to go forward to Provincial meeting - shortly

Please ensure that: – School Accounts are up to date & CPSMA Membership Fees are paid
Meeting concludes at 9pm